

**Instructor**

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**Office Hours:**

Virtual &  
By Appointments Only

# INT 103 WA - Information Literacy

## Grafton Library

Summer 2020

07/06/2020 – 08/14/2020

### Course Description

University-level research requires skills that go far beyond the average Google search. In this course you will learn how to become an effective and skilled researcher who is prepared for the challenges of academic study. We will cover the use of basic and advanced search techniques, information resources (both library and public/free), article databases, library catalogs, and the ethical use of information. This course satisfies part of the “R” Research requirement of the Mary Baldwin University Core Curriculum.

### Course Goals

At the completion of this course you should be able to find and use a variety of information resources such as journal articles, primary sources, and reference material. We will talk about focusing a broad topic, conducting an effective search, distinguishing between scholarly and popular articles, and documenting information sources using proper citations. We will also discuss some of the economic, legal, and social issues surrounding the use of information.

### Course Policies

#### Email:

Always e-mail your instructor from your MBU e-mail address and include your class section. Before emailing your instructor with questions, carefully read the syllabus to find the answer to your question. If you are still confused, clearly identify your problem (“I’m not sure how to format this author’s name here” is much more helpful than “I just don’t understand”). You can also make an appointment to talk with your instructor in person or over the phone.

#### Technology:

The entirety of this class is conducted through learning modules in Canvas, so you will need to access Canvas to complete readings and exams. This class is designed to be self-paced. There is no set schedule, and there are no synchronous meetings. You should ensure that you are able to access the course as early as possible, however, since technical difficulties do not release you from your responsibility to complete assignments by the final class day of the semester.

#### Grades:

You can monitor your grades for this class using My Grades in Canvas. This class is Pass/No Credit (P/NC), so you will not be receiving a letter grade. In order to pass, you must complete all the required work, including Canvas modules and journal entries. Completing a module means that you have achieved at least a 12/15 (80%) on the associated test. You can take each test as many times as necessary, and are free to refer to the notes and lectures.

## **Course Requirements:**

### Modules:

The modules in Canvas are composed of readings, videos, and tests. You must complete all of the modules in order to pass this course, including getting at least an 80% on all of the tests at the end of the module.

### Journals: 4 Required

In order to release the modules in Canvas, you must complete your first journal entry, which is a discussion board post. Through the course of the semester, you are required to write 3 more, which will be submitted directly to the professor, rather than being discussion board posts. You will find the prompts in the modules, and once they are released they will also be available under the "Assignments" section in Canvas. They will only become available once you have completed the associated portions of the course.

**\*ALL WORK MUST BE COMPLETE BY August 14th\***

**No late work will be accepted.**

**This class is not applicable for Extended Time (ETs)**

## **Honor Code Statement**

Each assignment presented for this course must be your original work. Putting your name on your assignments is your pledge to abide by the Honor Code. Failure to abide by the honor code may jeopardize your grade for the assignment or the entire class. Suspected honor code violations will also be reported to the honor council.

## **Disability Statement**

Students requesting testing or classroom accommodations should contact Dr. Jenny Joczik, Director, Academic Resource Center / Coordinator, Accessibility Services Program ([vjoczik@marybaldwin.edu](mailto:vjoczik@marybaldwin.edu), ext. 7250). Students with disabilities are encouraged to contact their instructors to discuss their individual needs for accommodations.