

**Instructor**

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**Office:**

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# INT 103 Information Literacy

## Grafton Library - GRA 302

Spring 2021

1/11/2021 – 4/16/2021

### Course Description

University-level research requires skills that go far beyond the average Google search. In this course you will learn how to become an effective and skilled researcher who is prepared for the challenges of academic study. We will cover the use of basic and advanced search techniques, information resources (both library and public/free), article databases, library catalogs, and the ethical use of information. This course satisfies part of the “R” Research requirement of the Mary Baldwin University Core Curriculum.

### Course Goals

At the completion of this course you should be able to find and use a variety of information resources such as journal articles, primary sources, and reference material. We will talk about focusing a broad topic, conducting an effective search, distinguishing between scholarly and popular articles, and documenting information sources using proper citations. We will also discuss some of the economic, legal, and social issues surrounding the use of information.

### Course Policies

Email:

Always e-mail your instructor from your MBU e-mail address and include your class section. Before emailing your instructor with questions, carefully read the syllabus to find the answer to your question. If you are still confused, clearly identify your problem (“I’m not sure how to format this author’s name here” is much more helpful than “I just don’t understand”). You can also make an appointment to talk with your instructor in person or over the phone. *Additionally, I have two email addresses in the MBU system, so remember that it’s the one **without numbers** before “@marybaldwin.edu”, located at the top of the page.*

Technology:

This class is conducted entirely through learning modules in Canvas and is designed to be self-paced. **There is no set schedule, but you must complete the pre-class journal reflection before Friday, January 22<sup>nd</sup>.** This is to guarantee that you will not be flagged as non-participatory in the course. You should ensure that you are able to access the course as early as possible and let me know if you are experiencing any technical difficulties! Technical difficulties do not release you from your responsibility, and all work must be completed by the final day of the Term (4/16), **without exception.**

Grades:

You can monitor your grades for this class using Grades in Canvas. This class is Pass/No Credit (P/NC), so you will not be receiving a letter grade. In order to pass you must complete ALL the

required work, including all the Canvas modules and your one-on-one meeting. Completing a module means that you have achieved at least an 8/10 (80%) on the associated test. You can take each test as many times as necessary and are free to refer to the notes and lectures.

## **Course Requirements:**

### Modules:

The modules in Canvas are composed of readings, videos, and tests. You must complete all the modules in order to pass this course, including getting at least an 80% on all of the tests at the end of the module.

### Discussions Posts:

You will need to complete a **Pre-class reflection journal** post (before January 22<sup>nd</sup>) before starting the modules and a **Post-class reflection** once you complete the modules. Throughout the class I will be posting articles and things to consider as discussion board posts. Taking part in these discussions is completely optional but encouraged. They will be designed to increase your awareness of how the material we are covering in the course applies in real life.

**\*ALL WORK MUST BE COMPLETE BY 11:59 PM on April 16th\***

**No late work will be accepted.**

**This class is not applicable for Extended Time (ETs)**

## **Honor Code Statement**

Each assignment presented for this course must be your original work. Putting your name on your assignments is your pledge to abide by the Honor Code. Failure to abide by the honor code may jeopardize your grade for the assignment or the entire class. Suspected honor code violations will also be reported to the honor council.

## **Accessibility Services**

Any student with documented accessibility needs who feels they may need academic accommodations while taking this course should first contact Dr. Carey Usher, Associate Provost ([cusher@marybaldwin.edu](mailto:cusher@marybaldwin.edu), 540-887-7064) or [accessibility@marybaldwin.edu](mailto:accessibility@marybaldwin.edu).

## **The Academic Resource Center**

The ARC is your one-stop-shop for writing, math, and all other subject and studentship tutoring. Residential students can meet with tutors virtually or face-to-face in the Center for Student Success, on the first floor of Grafton Library. Online and remote students can work virtually with tutors on papers, assignments, and test-taking strategies. Appointments are scheduled through TutorTrac ([tutortrac.marybaldwin.edu](http://tutortrac.marybaldwin.edu)). For more information, contact Dr. Carey Usher, Associate Provost ([cusher@marybaldwin.edu](mailto:cusher@marybaldwin.edu), 540-887-7064) or [ARC@marybaldwin.edu](mailto:ARC@marybaldwin.edu).