

Master of Education students seeking to add an endorsement to their exiting licensure and/or update your degree information on your current license.

Adding Teaching Endorsements to a Virginia License

I will send a college verification form to your school division by email for them to submit your request for an additional endorsement to be added to your existing license and update your license from a Collegiate Professional License to a Postgraduate Professional License, if applicable. Please just email me the contract information for the licensure specialist you are working with in your school division. You'll need to have an official MBU transcript sent directly to your school division. Transcript Request Form Link: <https://marybaldwin.edu/academics/registrar/>. You'll work directly with your school division regarding the processing of your additional endorsement and updated degree information, if applicable. If you have any questions regarding this matter, please feel free to contact me.

Updating license from a Collegiate Professional License to a Postgraduate Professional License (Bachelor's degree to Master's degree)

You'll work directly with your school division regarding the processing of your Collegiate Professional License to a Postgraduate Professional License. You'll need to have an official MBU transcript sent directly to your school division, see link below. A college verification form is not required. If you have any questions regarding this matter, please feel free to contact me.

Transcript Request Form Link: <https://marybaldwin.edu/academics/registrar/>.