



MBU ONLINE

# Address/Telephone Change Form

**Mail to:** Registrar  
 Box 1500  
 Staunton, VA 24402-1500

**Or Email to:**  
 registrar@marybaldwin.edu

**MARY BALDWIN UNIVERSITY ID#:**

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Check One:  Student  Alumni

Student biographical information:				
Last		First		Middle
Date of Birth:	Personal Email:	Email:	@marybaldwin.edu	

*Directions for a printed form: Please print clearly, complete form, and return to the address in the box above.*

## UPDATE THE FOLLOWING INFORMATION AS NEEDED

### CHANGE MY ADDRESS:

#### OLD ADDRESS:

Street/PO Box/RFD:	City:	State:	Zip Code:
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#### NEW ADDRESS:

Street/PO Box/RFD:	City:	State:	Zip Code:
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### CHANGE MY PHONE NUMBER:

OLD NUMBER:	Cell #	Home #	Work #
NEW NUMBER:	Cell #	Home #	Work #

*I acknowledge and assure responsibility for the change(s) listed above.  
There is no intent on my part to defraud Mary Baldwin University.*

**Signature:**

**Date:**

*\*Typed name on signature line above constitutes legal signature.*