

MBU ONLINE SERVICES GUIDE



MBU Mail

All electronic correspondence from the college will be sent to your MBU Mail address. We strongly recommend users check their email on a routine basis (daily). You can forward your MBU Mail account to another account for your convenience.

You can access your MBU Email online from the main Mary Baldwin University Home Page.

To Log in, simply enter your MBU Username and your PIN as your “**Password**” and then click on the ‘**Sign In**’ button.

MBU Password

Your password to all MBU online services is your unique Personal Identification Number (PIN). If you forget your PIN or have not received it yet, please contact the Office of Information Technology (OIT).

MyMBU

The MyMBU portal gives users access to lots of information and tasks. You can access your course schedule, register for classes, get your grades, see your business account balance, and more.

Baldwin Online & Adult Tab: Course Offering List (COL) with syllabi for current and upcoming terms, Academic Calendar, Forms to Print, Advising Guidance, Reference Information.

My Academics Tab: Course Searches, Add/Drop Courses, Schedule, Unofficial Transcripts, Grade Report, GPA Calculator & more

My Accounts Tab: Account Balance, Course/Fee Statement, Link to pay online

To Log in, simply enter your MBU Username and your PIN as your “**Password**” and then click on the ‘**Login**’ button.

Blackboard

Many MBU faculty use the Blackboard Learning Management System.

To access Blackboard, go to <https://blackboard.marybaldwin.edu/>

Your MBU User Name is your Blackboard User Name, and your MBU PIN is your Blackboard Password. Under “My Courses” you will see courses that are available to you in Blackboard.

Your course may or may not be available in Blackboard. Please contact your professor if you cannot view a course you think is being offered on Blackboard.

**If you need assistance with
online services please contact:**

MBU's Office of Information Technology

Phone: 540-887-7075 or 800-822-2460, select option #8
OIT Help Desk hours are 8:30am-4:30pm Monday through Friday.
help@marybaldwin.edu

Baldwin Online and Adult Programs Central Office

Phone: 540-887-7003 800-822-2460, select option #1
Central Office hours are 8:30am-4:30pm Monday through Friday.
ilearn@marybaldwin.edu

