

MBU 101 WA
Planning Your MBU Degree
Summer 2020 Syllabus

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Office Hours: By appointment
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Course Description:

1 semester hour, Online with Canvas, **Grading is Pass/No credit (P/NC)**

MBU 101 WA begins on Tuesday, May 26. Students can start and submit assignments early. Please log-in to Canvas to see the full schedule and learn more about your instructor and this course.

This course is designed for new students who are entering the Online program. The course will focus on the skills needed to be successful, including navigating academic planning, using online technology, and understanding the philosophy and policies of the University. Additionally, we hope the course will foster a learning community and help students feel connected at MBU.

Books: There is no required text for this course. All materials are on Canvas.

Learning Outcomes:

- Experience a smooth transition to MBU and understand the curriculum.
- Create a path for success based on their strengths and major plan of study.
- Learn the policies and procedures of MBU that apply to their degree.
- Apply standards of academic integrity as they engage in college-level assignments.
- Connect with MBU and access online learning resources.

How will these outcomes be assessed?

Students will be evaluated on a P/NC basis based on their performance of the following activities:

- Participation in online discussions
- Discussion board posts and/or other assignments
- Short answer/essay and multiple choice quizzes
- Academic plan-assignment together with your advisor for meeting major and Common Curriculum requirements

Deadlines:

A detailed schedule will be posted on Canvas. Since this is an online course, you are responsible for staying caught up and completing the course. Please email me if you have questions or need support.

No extended time (ET or incompletes) will be permitted after the end of the semester. NO EXCEPTIONS!

Participation guidelines:

This course requires participation in online discussion boards. Please be prepared to share productively and professionally with other students using college level written communication. **Canvas discussion boards will require that you respond to at least one other student.** All students will also be required to meet with members of the Mary Baldwin community, your advisor and/or instructor outside of class times online.

Final Exam:

The Academic Plan and advisor meeting is the final assignment for this course.

Honor System:

All academic work at Mary Baldwin University is governed by the honor system. The honor system is what enables ADP students to complete exams at home and do college work outside a classroom.

Please read through the information on the Honor Code here:

<http://www.marybaldwin.edu/student/sga/honorcode/>.

Email and Technical Requirements:

Emails from the course Canvas site go automatically to your MBU email address. All questions concerning the course must be sent via your MBU email address. Be sure to include "MBU 101 WA" in the subject line and your full name. If you have questions about activating your email account or using the Canvas course site, please contact your instructor before the start of the semester. For technical questions - Computer Help Desk at help@marybaldwin.edu or 540-887-7075 or

<http://academic.marybaldwin.edu/cis/>

Canvas:

How do I find Canvas?

Go to MBU website: <http://www.marybaldwin.edu>

Click on "MyMBU" in green banner at top right, Click on "Canvas" on left "Quick Links"

Or bookmark this URL for quick access in the future: <https://marybaldwin.edu/canvas/>

How do I Login?

Your Canvas username and password is the same as your Mary Baldwin University user name. This is what you use to login to your MBU e-mail account. If you have never used canvas before, you might want to go through the sample (non-graded) activities in the canvas 101 course in your dashboard.