



PRACTICUM CLOCK HOURS FORM – MEd Reading Education

Due Date: No later than the date outlined in your placement email, All students must upload the form and data using this [Google form](#) (not emailed). *Please do not use abbreviations for the school/division.*

Name of Student: _____ Mentor Teacher: _____

Placement: _____
School Division
School
Grade/Subject

Semester: _____ Year: _____ Select your course: _____

Date	Observation	Preparing Materials	Active Role (teaching, co-teaching, leading mtgs., etc.)	Notes	Total Hours
	Write the number of hours/minutes you participated in each type of activity				
Total number of <i>active role</i> hours:				Total number of cumulative hours:	

***At least 20 hours need to occur when you are in an *active role* in the classroom. If you are unsure what constitutes an *active role*, please contact your course instructor as it varies based on the course.**

Mentor Teacher’s Signature or Typed Name

Date

Please submit a copy of this form to your instructor and to the Field Placement Coordinator using the Google Form Linked Above.